

## Epping Forest District LOCAL HIGHWAYS PANEL MINUTES

16<sup>th</sup> January 2018, 17:30

Committee Room 2, Epping Forest District Council Civic Offices

<b>Chairman:</b>	Councillor V Metcalfe (ECC)
<b>Panel Members:</b>	Councillor C Whitbread (Vice Chairman (ECC)) Councillor A Jackson (ECC) Councillor C Pond (ECC) Councillor P Keska (EFDC) Councillor G Mohindra (EFDC) Councillor C Roberts (EFDC) Councillor E Webster (EFDC)
<b>Other Councillors:</b>	Councillor R Gadsby (ECC) Councillor S Kane (EFDC) Councillor A Purkiss (Theydon Bois Parish Council)
<b>Officers:</b>	S Alcock – Highways Liaison Officer, Essex Highways S Church – Highways Liaison Manager, Essex Highways Q Durrani – Assistant Director (Technical), EFDC
<b>Secretariat:</b>	J Leither, Democratic Services Officer, EFDC

Item		Owner
1.	<p><b>Welcome and Introductions</b></p> <p>The Chairman, Councillor V Metcalfe welcomed those Members and Officers present and those attending in an observational role.</p>	
2.	<p><b>Apologies</b></p> <p>It was noted that there were no apologies for absence.</p> <p><b>Declarations of Interest</b></p> <p>There were no declarations of interest pursuant to the Council's Code of Member Conduct.</p>	
3.	<p><b>Minutes</b></p> <p><b>Resolved:</b></p> <p>That the minutes of the meeting held on 12 September 2017, be agreed by the Panel as a true record.</p>	

<p><b>4.</b></p>	<p><b>Matters Arising from Minutes of the previous meeting</b></p> <p>Councillor Pond referred to his question, minute number 7, Section 106 Schemes, regarding the Golden Lion Public House in Borders Lane, Loughton and if any contributions had been received.</p> <p>The HLO advised that there had been no update but she would chase it up and get back to Councillor Pond.</p> <p>Councillor Pond referred to his question, minute number 8, regarding the street lighting scheme and the role of the LHP and asked if there was any update.</p> <p>The HLM advised that street lighting, unless it was part of a bigger scheme was outside of the remit of the LHP.</p>	<p><b>SA</b></p>
<p><b>5.</b></p>	<p><b>Approved Works Programme 2017/18</b></p> <p>The HLO updated Members on the schemes and advised that the schemes highlighted in green had been completed.</p> <p>Item 32 LEPP165004 – It was established that the installation of a bus shelter was on a grass verge which belonged to EFDC housing land. The Panel stated that the formalities to go ahead with the bus shelter should be sought.</p> <p>Item 33 LEPP162030 – Councillor Webster asked the HLO why this scheme was not under the remit of the LHP. The HLO advised that junction protection would come under the remit of NEPP. However this location was a part of a feasibility study of the Sewardstone area and the HLO advised that she would speak to an engineer to confirm whether this issue could be looked at as part of the feasibility and report back to Councillor Webster.</p> <p>Item 41 LEPP142011 – The HLO advised that the War Memorial junction improvements at Lyndsay Street/High Street would need to be revisited to progress the scheme in 2018/19. She asked the Panel if they wanted to take this scheme forward. The Panel agreed that they would like this scheme to move forward in 2018/19 but added that 2018 was the Centenary year and any works would need to be completed before the Remembrance Parade in November 2018.</p> <p>Councillor Metcalfe asked Members of the Panel to agree the Approved Work Programme, Items 32-45 except those marked in yellow as they did not fall into the remit of the LHP.</p> <p>32 LEPP165004 Bushfields, Loughton - 1500IM399B (Parkmead) - PT  <b>33 LEPP162030 Baden Drive, Waltham Abbey - TMI</b>  34 LEPP152001 Church Road, Buckhurst Hill  35 LEPP162004 Honey Lane, Waltham Abbey  <b>36 LEPP162045 The Campus j/w Boarders Lane, Loughton</b>  <b>37 LEPP162047 Brooklyn Avenue j/w Churchfields, Loughton</b>  38 LEPP162003 Church Lane and Harlow Road Sheering  39 LEPP162024 A113 Romford Road  <b>40 LEPP162025 Watery Lane, Little Laver</b>  41 LEPP142011 War Memorial Lyndsay Street ,Epping  42 LEPP151011 Coopersale Street,bend 200m southeast of Houblons Hill</p>	<p><b>SA</b></p> <p><b>SA</b></p> <p><b>SA</b></p>

	<p>43 LEPP133015 Hemnall Street 44 LEPP162011 Forest Road j/w Smarts Lane, Loughton 45 LEPP162069 Dobbs Weir, Roydon- Footway</p> <p><b>RESOLVED:</b></p> <p>That item numbers 32-45 on the Approved Work Programme, apart from those highlighted in yellow, were agreed by the Panel.</p>	
<p>6.</p>	<p><b>Potential Schemes List 2017/18</b></p> <p><b>Traffic Management</b></p> <p>Item 15 LEPP162032 – Powdermill Lane/Leaview junction, Waltham Abbey. The HLO advised that she needed to arrange to meet with Councillor Webster and Councillor Gadsby regarding this scheme and would be brought back to the March meeting.</p> <p>Item 16 LEPP172034 – Piercing Hill, Theydon Bois. The Panel agreed to carry forward this scheme.</p> <p>Item 17 LEPP162065 – Pick Hill, Waltham Abbey. Councillor Webster advised that this was a very narrow road and was being used short cut, in her opinion this should be made one way.</p> <p>The HLM advised that speeds were currently low because it was difficult for cars to pass each other. If a one way system was put in place the speeds of vehicles would be likely to increase, if this should happen in the future then it would be unlikely that any form of traffic calming would be considered. The reasoning behind this decision would be that currently as there have been no accidents and no speeding issues recorded at this location, any increases in traffic speeds would be of our making.</p> <p>Councillor Webster stated that 12 months ago this item was on the list to be looked at due to the Knollys Nursery site being developed which would create much more traffic along Pick Hill.</p> <p>The Panel agreed for a feasibility study to look at all possible options including implementing a one-way, to be undertaken.</p> <p>Item 23 LEPP172033 – Loughton Lane and Debden Lane, Theydon Bois. The speed survey had been completed and an average speed along this stretch of roads was recorded at 39 mph.</p> <p>Councillor Whitbread stated that to his knowledge speeding was ongoing on these Lanes and whatever traffic calming scheme that was in place was not working. He requested a copy of the survey as many residents had complained about the speed of the traffic on the Lanes.</p> <p>Item 34 LEPP162066 – Forest Lane j/w New Forest Lane and Manor Road. The Panel agreed to carry forward this scheme.</p> <p>Item 35 LEPP172005 – Fingerposts within the Epping Forest District. Councillor Purkiss from Theydon Bois Parish Council attended the meeting for this item. He</p>	<p><b>SA</b></p> <p><b>SA</b></p>

advised that he was involved in finding a company, Heritage Signs, to carry out making the fingerposts. Orders were being put through but there seemed to be a problem with the orders being completed, he enquired what this was.

The HLM advised that Heritage Signs needed to fill in the correct forms to submit to them to be added onto the list of preferred suppliers. The Procurement team has been dealing with Heritage Signs to resolve this. Orders for finger posts cannot be placed until Heritage Signs fill in and return the correctly completed form.

Councillor Jackson asked if the Fingerposts should be a rolling maintenance programme and therefore not a Capital Scheme.

Councillor Whitbread advised that the signs had fallen into disrepair so was therefore not a rolling maintenance programme.

Item 46 LEPP142039– Pyrles Lane, Chester Road, Hillyfields – Implementation of a speed table. Representations were made by residents to have the speed table removed due to the noise level when traffic passed over the speed table. This was reviewed by the Design Engineers and Road Safety and it was agreed that all measures were still relevant. It was therefore proposed to remove all the existing material and replace with new material to current road specifications.

**RESOLVED:**

- (1) That the Panel agreed to carry forward item numbers: 16, 17,23, 34, 35 and 46;
- (2) That the HLO would meet with Councillor Webster and Councillor Gadsby regarding scheme 15, Powdermill Lane and would be considered at the 20 March 2018 meeting.

**Walking**

The estimated total value of schemes had increased as the validation had been completed for item 4 after the papers were distributed should be £13,500 and not £6,500.

- Item 3 LEPP163001 – Church Lane to The Rabbits bus stop – footway.  
Item 4 LEPP173003 – Garnon Mead/Garnon Bushes Pathway – footway.

**RESOLVED:**

That the Panel agreed to carry forward item numbers: 3 and 4

**Passenger Transport – Install bus shelters**

- Item 1 LEPP175006 - Outside Stewards Green  
Item 2 LEPP175005 - Opposite Carpenters Arms, Thornwood

The Panel asked why Scheme 1 LEPP175006 was £5,000 more than Scheme 2 LEPP175005 as both of them were for bus shelters. The HLO advised that she would look into it and report back.

**SA**

	<p>Councillor Jackson asked if Screwfix could make a Section 106 contribution towards the bus shelter at Thornwood, Scheme 2.</p> <p>Councillor Pond advised that Matthew Lane from Highways reports on schemes around the district, do you think it would be possible to ask him to advise the LHP if he thinks there are any S106 schemes we could apply for when he was assessing schemes and if there were, could he send the Panel his reports.</p> <p>Councillor Metcalfe advised that the LHP should look at how to increase S106 monies and requested the LHO to invite Matthew Lane to a future meeting of the Panel to speak about his role at Highways.</p> <p><b>RESOLVED:</b></p> <p>That the Panel agreed to carry forward item numbers: 1 and 2</p> <p><b>Cycling</b></p> <p>There was nothing to report.</p> <p><b>Public Rights of Way</b></p> <p>Councillor Metcalfe advised the Panel that it was priority to do decide and vote on one of the PRow schemes to be done each year. She asked the Panel if there were any schemes on the list that they thought were more urgent.</p> <p>Councillor Gadsby advised that she thought it was urgent that Item 6 LEPP168002 was a priority. The HLO advised that representations had been received from the local horse riding community for the need to attend to the bridleway as it was in such a bad state of repair causing damage to horse's hooves.</p> <p>Councillor Metcalfe asked the Panel to agree that if there was any spare money that Item 6 be priority, subject to anything else urgent being put forward, which the Panel felt was more important.</p> <p><b>RESOLVED:</b></p> <p>It was agreed by the Panel that items that Item 6 be priority, subject to anything else urgent being put forward which the Panel felt was more important.</p>	<p><b>SA</b></p> <p><b>SA</b></p>
<p><b>7.</b></p>	<p><b>Highways Rangers</b></p> <p>Councillor Metcalfe advised that the Highway Rangers Money could be administered by the Local Authority and asked the HLM if this LHP could take the money and distribute it on Highway Ranger schemes.</p> <p>The HLM stated that this had been put to EFDC previously but they had declined.</p> <p>The HLM advised that Ringway Jacobs administered the Highways Rangers work and advised that there was not enough work being put forward. All Town and Parish Councils had been contacted to advise them to let Ringway Jacobs know of any Highway Ranger schemes they would like to put in hand. She also</p>	

	<p>advised that EFDC needed to make representations to ECC to take on the service of the Highway Rangers.</p> <p>Councillor Whitbread stated that EFDC was in the midst of a Transformation programme and that the Council should look at making a representation to ECC. He asked the HLO if she could send a list of the works that was in the remit of the Highway Rangers.</p> <p>Councillor Metcalfe asked for the work of the Highways Ranger to come to the next meeting on 20 March 2018.</p> <p>The HLO advised that she would be emailing the Parish and District Councils again to advise that more work was ne</p> <p><b>Section 106 Schemes</b></p> <p>There was nothing to report.</p>	<b>SA</b>
<b>8.</b>	<p><b>Any Other Business</b></p> <p>Councillor Pond enquired if a feasibility study for the re-phasing of the traffic lights at High Road Loughton junction with The Drive, Brooklyn Avenue and Brooklyn Parade could be carried out.</p> <p>The HLO advised that she would look into whether this would be possible and report back at the next meeting.</p>	<b>SA</b>
<b>9.</b>	<p><b>Date of Next Meeting</b></p> <p>The next meeting of the Epping Forest District Local Highways Panel would be on Tuesday 20 March 2018 at 5.30pm in Committee Room 2 at the Civic Offices.</p>	