

**EPPING FOREST DISTRICT LOCAL HIGHWAYS PANEL EXTRAORDINARY
MEETING MINUTES
20TH June 17:30
EPPING FOREST DISTRICT COUNCIL OFFICES,
COUNCIL CHAMBERS**

Chairman:	Cllr V Metcalfe
Attendees:	County Councillors R Gadsby, A Jackson, G Mohindra, C Pond, C Whitbread District Councillors N Avey, R Bassett, G Waller
Officers:	Sonia Church – Highways Liaison Manager Sarah Alcock – Highways Liaison Officer Q Durrani – EFDC
Minutes:	Cllr V Metcalfe

Item		Owner
1.	<p>Welcome and Introductions:</p> <p>The ECC appointed Chairman, Cllr V Metcalfe, welcomed those present and observed that although there were now new Terms of Reference for LHPs across the County, this meeting was taking place to replace the cancelled meeting in April 2017, in order to tie up the loose ends from the previous year. Also members noted that all County Councillors had had the opportunity to meet with the new Highways Liaison Officer, Sarah Alcock, in order to discuss progress and plans for schemes within their division.</p>	
2.	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence had been received from Cllrs M McEwen, E Webster, G Chambers.</p>	
3.	<p>Declarations of interest:</p> <p>There were no declarations of interest pursuant to the Council’s Code of Member Conduct.</p>	

4. MATCH FUNDING

Members noted that Epping Forest District Council had agreed a £50K contribution as matched funding for the LHP, which meant that with ECC's contribution £100K was available for additional schemes to be included in the 2017/18 approved programme of works. The schemes listed below were unanimously agreed by those present.

From the Approved Schemes - For 2018/19 Rolling Programme

39.	LEPP172001	B181/Upland Road, Epping Upland	Widening and signage design, including topographical survey and Road Safety Audit.	£5,000
51.	LEPP161003	Daws Hill j/w A112 Sewardstone Road, Sewardstone	Junction safety improvements.	£60,000

From the Potential Schemes List

27.	LEPP172019	Audley Gardens, Loughton	Street light assessment	£1,000
31.	LEPP162069	Dobbs Weir, Roydon- Footway	A feasibility study to investigate if a footway between Eldon Road and Lee Valley Regional Park Authority entrance is feasible.	£4,000
34.	LEPP172006	A112 Sewardstone Road (Dowding Way, Waltham Abbey to Baden Drive, Gilwell Hill)	Further investigation following road safety route based strategy	£5,000
35.	LEPP172007	B194 Waltham Abbey to Bumbles Green	Further investigation following road safety route based strategy	£5,000
36.	LEPP172008	Waltham Road j/w St Leonards Road	Further investigation following road safety route based strategy	£5,000

<p>5.</p>	<p>Members were asked to note</p> <p>(a) Indicative Programme List for Schemes Approved 2017/18.</p> <p>(b) The 2017/18 Budget Summary which showed a total of £350K</p> <p>(c) The new LHP Terms of Reference. The representatives from EFDC would be elected to serve on the LHP at the July Council Meeting. The Chairman reiterated that all County Councillors would be invited to attend meetings and that it was still hoped to revert to the previous composition of the EFDC LHP which had worked well in previous years.</p>	
<p>10.</p>	<p>Date of next meeting: Tuesday, 12 September 2017 Committee Room 2 – 5.30pm</p>	