

COLCHESTER LOCAL HIGHWAYS PANEL MINUTES – 29th MARCH 2017 AT 10AM

County Hall, Chelmsford, Committee Room 1

Chairman:	CC Member Anne Brown
Panel Members:	Colchester Cllr Lyn Barton (Deputy), CC Member Kevin Bentley, CC Member Julie Young, CC Member Sue Lissimore, CC Member Anne Turrell, Colchester Cllr Brian Jarvis, Colchester Cllr Dennis Willetts, Parish Representative Cllr John Gili-Ross
Officers:	EH Sonia Church - Highway Liaison Manager EH Joe Hazelton - Highway Liaison Officer EH Sarah Alcock - Highway Liaison Officer
Secretariat:	Jasmine Wiles - Assistant Highway Liaison Officer

Item		Owner
1.	<p>Welcome, introductions and apologies:</p> <p>Apologies – CC Member Kevin Bentley</p>	
2.	<p>Declarations of interest:</p> <p>N/A</p>	
3.	<p>Minutes of meeting held on 10th January 2017 to be agreed as correct record: Agreed</p> <p>Matters Arising:</p> <p>Page 2</p> <p>JH provided an update to the Panel on Glen Avenue. Major Projects are looking to finish in May.</p> <p>The Strood</p> <p>JH explained that officers are going to attend site to see how they can solve the issues with the sign. Cllr Brown questioned the time scale.</p> <p>Action - JH to find out the time scale for officers finding a resolution.</p>	JH

	<p>Missing VAS Wivenhoe</p> <p>JH confirmed that the missing VAS can be installed in its original location. A local resident did not agree to the preferred location.</p> <p>Cllr Gili-Ross questioned how a non-parished area would fund the maintenance of a VAS. SC explained that currently the maintenance of a VAS is funded from the LHP revenue budget. The Rangers are also funded from the same pot. <i>Action - JH to produce a report of the VAS that need repairs for the next panel meeting.</i></p> <p>20mph across the county</p> <p>SC explained that she had arranged a meeting on the installation of future 20mph schemes, however it has been agreed to look into this internally first. It is currently being analysed. <i>Action - SC to arrange the meeting next financial year after the elections and when the Cabinet Member has agreed on the new chairman.</i></p> <p>Rangers</p> <p>JH explained the new Rangers process to the Panel Members. Where residents previously logged all issues through the 'Report It' tool via the ECC website, many requests would be considered against the maintenance or Rangers criteria and would be closed down without notifying the requestor. Parish, Borough and County Members will now be able to email a newly set up dedicated Rangers mailbox directly with requests. This will then in turn be passed to the Rangers contact to complete on a monthly basis.</p> <p>Cllr Turrell requested that the residents association could directly contact Essex Highways through the same process as Parish Councils in non-parished areas. However, this was not approved by the Panel at this stage. SC would also like resident associations to use their Parish, Borough, and County Members to log requests.</p>	<p>JH</p> <p>SC</p>
<p>4.</p>	<p>Approved Works Programme Update 2017/18:</p> <p>JH explained the budget to the Panel Members for the upcoming financial year.</p> <p>P1 - Recommendations for 17/18 programme P2 - Schemes to form the 2018/19 rolling programme</p>	

	<p><i>LCOL161007- CR Scheme - Artillery Street, Colchester</i> Scheme completed Sunday 26th March 2017.</p> <p><i>LCOL162005 - Maldon Road B1022, Tiptree</i> Scheme completed Friday 17th March 2017.</p> <p><i>LCOL158002 - Footpath 8 Wivenhoe - adjacent to Wivenhoe train station.</i> Cllr Young asked JH for an update on the above scheme. JH explained that the scheme has been included with the 17/18 programme and the PROW team have spoken to Network Rail who are going to inspect the pipe. They are just awaiting survey results. Action - JH to email Cllr Young with the results</p> <p><i>LCOL001010 - Glen Avenue and A133 Cymbeline Way, Colchester</i> JH explained that Major Projects are aiming to complete their works by the end of May. Once complete, the LHP scheme can then start being progressed. Cllr Jarvis questioned the current cost of Glen Avenue. As he stated that, it has had the same cost for over 5 years. SC explained that once we have the costings for this financial year we can inform the Panel of the predicted outturn. Action - JH will report before the next Panel meeting.</p> <p><i>LCOL142010 - Mill Road, outside school, Colchester</i> Cllr Turrell queried why this scheme is only a design for the 17/18 financial year. SC explained that it now needs to be a variable speed limit and the design needs to be done by the ITS team. They could push for the scheme to be funded as a Total Scheme however; they would have to remove a P1 scheme from the programme. Cllr Brown addressed the Panel in respect of amending the programme to progress Mill Road as a Total Scheme for delivery and amend <i>LCOL163003 - Maldon Road, Tiptree</i> to a P2.</p> <p>The panel agreed with a unanimous decision.</p> <p>Cllr John Gili-Ross stated that JH needs to make sure that the Cabinet Member, Borough Councillor and the Parish Council are made aware of schemes that are slipping.</p> <p><i>LCOL152021 - Goojerat Road/ Colchester Road West</i> Cllr Barton requested an update on the above scheme. JH explained that the scheme is still within the design stage because we have land issues. Essex Highways are currently in talks with the landowner, negotiating maintenance going forward. Cllr Barton then questioned the other Tiger crossings in the programme.</p>	<p>JH</p> <p>JH</p>
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	<p>JH explained that they were awaiting for the completion of the above scheme before we progress further Tiger crossing applications.</p> <p>SC raised <i>LCOL002001 - Brinkley Grove Road, Mill Road</i> to make sure that Cllr Turrell was aware that the scheme was marked as a P2, forming part of the 18/19 rolling programme. Cllr Turrell voiced her dis-satisfaction that this was listed as a P2. The Panel agreed to keep this scheme as a P2.</p> <p>Panel members unanimously agree the P1 and P2 schemes on the approved works programme.</p>	
5.	<p>Potential Schemes List for consideration of Panel in 2017/18:</p> <p>Traffic Management</p> <p>Panel unanimously agree to the Traffic Management Priority 1 and Priority 2 schemes.</p> <p>Passenger Transport</p> <p>Cllr John Gili-Ross questioned JH as to what a hard standing with Passenger Transport schemes includes. JH explained this was a hardened base, normally concrete to aid passengers waiting at the stop.</p> <p>Cllr Brown questioned what is happening with the bus stop close to Colchester zoo. JH stated that he would look into what is happening with this scheme an email Cllr Brown. <i>Action - JH to email Cllr Brown with an update.</i></p> <p>Panel Unanimously agree to the Passenger Transport Priority 1 and Priority 2 schemes.</p> <p>Public Rights of Way</p> <p>Panel Unanimously agree to the PROW Priority 1 and Priority 2 schemes.</p> <p>Walking</p> <p>JH stated that <i>LCOL153007- O/s CBC Town Hall, High Street, Colchester - Signage</i> should be removed as a P1 for now due to confusion over the location. They are uncertain of the location of the Town Hall and the website is not up to date with their current base. Cllr Lissimore queried why it has become such an issue just for some signage.</p>	JH

	<p>Action - JH and SC to meet Cllr Lissimore on site to look into signage of the Town Hall, before the next</p> <p><i>LCOL163017 - High Street, Colchester.</i> Cllr Young raised that the slabs on the footway at the location above are broken. Maintenance are aware, however it is the High Street with a lot of footfall, and people are tripping over the steps. Action - JH and SC to look into this location whilst out on site with Cllr Lissimore at the Town Hall.</p>	JH
8.	<p>Appendices</p> <p>Highways Rangers</p> <p>Cllr Brown questioned if ECC and CBC held a meeting over the Rangers process. JH stated that he had not yet been updated. Panel believed that Cllr Bentley was looking into this issue. Action - JH to find out if anything came from the meeting.</p> <p>Cllr John Gili-Ross explained that both ECC and CBC need to make an agreement to collaborate with the Ranger's works.</p> <p>Section 106 Schemes</p> <p>Cllr Turrell mentioned that Tuffnell Way has been missed from the list.</p> <p>Feasibilities</p> <p>Cllr John Gili-Ross questioned page 27 as he was unaware of a Parish in this area and believes the information is incorrect. Action - JH to question the Feasibility Study.</p>	JH
9.	<p>AOB</p> <p>Cllr Young explained that Lewis Gardens now has a barrier in place however it is still not an illegal manoeuvre. Cllr Johnson said to take this to the LHP. SC mentioned that this was a major scheme and they may have installed the bollard. Action - JH to email Major projects and report at the next Panel.</p> <p>Cllr Harris questioned if the Panel reports could be sent out to all County Members that do not sit on the Panel for their information. Action – Any exceptions to the new terms of reference need to be requested by the LHP chairman to the Cabinet Member.</p>	JH

	SC explained that the new terms of reference must be adhered to for The next Panel meeting and that if the Panel wish to operate outside of this the chairman will need to gain permission from the Cabinet Member in writing before the next Panel meeting.	CB
10.	Date of next meeting: Thursday 15 th June 2pm	