

CASTLE POINT LOCAL HIGHWAYS PANEL MINUTES

26 JANUARY 2020 AT 15:00

Microsoft Teams Video Call

Chairman:	Cllr Andrew Sheldon (ECC)
Panel Members:	ECC Members Cllrs Blackwell, Reeves, May and Egan (Vice Chairman) CPBC Members Acott, Dick, Hart and Skipp CITC Members Cllr Anderson
Officers:	ECC: Sarah Alcock - Highway Liaison Officer Sonia Church - Highway Liaison Manager Brad Ellis - Design Engineer Mark Lawrence - Strategic Development Design Engineer CPBC: Trudie Bragg - Head of Environment Stuart Jarvis - Contracts Manager
Secretariat:	Loretta Hill – Civic Governance Officer

Item		Owner
1.	Welcome and Introductions: The Chairman welcomed all present and opened the meeting.	Chair
2.	Apologies for Absence & Declarations of interest: Apologies were received from Cllr Blackwell. There were no declarations of interest.	Chair
3.	Minutes of meeting held on 6 October 2020 to be agreed as correct record: The minutes of the last meeting were agreed as a correct record.	Chair
4.	Matters Arising from Minutes of the previous meeting: <u>LCAS202002 - New Road jw Long Road, Canvey Island - Signage</u>	Chair

	<p>It was noted in the previous meeting regarding New Road, one of the signs was knocked down and is due to be replaced.</p> <p>TB wrote to the Off Licence regarding delivery vehicles parking the wrong way down the road, informing them not to, but has not received a reply.</p> <p>It has also been observed by some members that vehicles are reversing the wrong way. There should be 'No Entry' signage on both sides of the road. Signage is to be replaced by the Maintenance team, if after the No Entry signs have been replaced, that the issue is still happening then and camera survey will be taking place.</p>	TB
5.	<p>Strategic Development</p> <p>Mark Lawrence, Design Engineer, made introductions to the Panel and gave an overview of his role in respect of Highway Authority projects he is involved in and provided a Question and Answer Session in respect of the Local Plan, S106 and S278 to the panel.</p> <p>Questions asked by Panel Members were:</p> <p>When an application comes through, do you visit all the sites in person, or do you refer to maps and/or Google?</p> <p><i>All sites are visited on a least one occasion in person, depending on the application, more visits may be necessary, we refer to physical maps and internet/google searches of the site are used to assist our research as well.</i></p> <p>If a Member wanted to query evidence surrounding an application, or if they felt something had not been considered properly, who do they go to?</p> <p><i>In the first instance the Planning Officer within CPBC, they would then liaise with ECC Officers as necessary. CPBC and ECC have a good working relationship and are in regular contact.</i></p> <p>A discussion took place surrounding North East A127, traffic flow and Jotmans Lane traffic, in respect of considerations for the Local Plan.</p> <p>At what point would ECC officially object to a project due to strain?</p> <p><i>There are 2 main points to consider:</i></p> <ol style="list-style-type: none"> <i>1. Threshold on small development</i> <i>2. Larger developments, i.e. Local Plan, objection would depend on how 'severe'. Considerations would be; the NPPF implicants, costings, infrastructures and networks, also neighbouring authorities, cross-boundary issues and funding.</i> <p>ML informed he can feedback in and attend future meetings as an when necessary if required.</p>	ML

6.	<p>Report on Funded Schemes – Report 1:</p> <p>HLO provided an update on the current position of all the schemes, which the Panel had recommended for inclusion in the 2019/20 programme.</p> <table border="1"><thead><tr><th colspan="2">Budget Summary 2020-21</th></tr></thead><tbody><tr><td>Safer Road Scheme</td><td>£42,000</td></tr><tr><td>Estimated Value of Commissioned Schemes</td><td>£224,000</td></tr><tr><td>TOTAL</td><td>£266,000</td></tr><tr><td>Capital</td><td>£228,675</td></tr><tr><td>Savings identified and to be allocated 2020/21</td><td>£37,325</td></tr></tbody></table> <p>The Panel noted the report and comments were made on the following Schemes:</p> <p>Match Funded Schemes: No comments</p> <p>Funded Schemes List 2019/20:</p> <p>Savings have been made from October 2020. However, due to Covid-19 some schemes have slowed up on progress.</p> <p><u>LCAS192022 – Junction of Moreland Avenue and Eversley Road - Traffic management improvements</u> Stump near 92 Moreland Avenue has still not been removed. A Give-way sign has been knocked down. SA to check.</p> <p><u>LCAS191002 – A13 London Rd j/w Downer Road (South), Benfleet - Kerb realignment</u> Gas leak reported, awaiting Cadent to carry out their works in the first instance. SA will check but has been chasing to get this completed. LHP scheme cannot be completed until gas leak resolved.</p> <p>Reference numbers 17 – 21: These were added the programme, as agreed by the panel at the last meeting 6th October 2020, they are on track to be completed by the end of the financial year.</p>	Budget Summary 2020-21		Safer Road Scheme	£42,000	Estimated Value of Commissioned Schemes	£224,000	TOTAL	£266,000	Capital	£228,675	Savings identified and to be allocated 2020/21	£37,325	HLO
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7.	<p>Report on Schemes Awaiting Funding – Report 2:</p>													

The schemes awaiting funding list identifies all the scheme requests, which have been received for the consideration of the Castle Point Local Highways Panel.

HLO

Budget Summary	
Scheme Type Total Estimated Costs	
Traffic Management	£171,000
Walking	£109,000
Passenger Transport	£TBC
Public Rights of Way	£0
TOTAL	£280,000

HLO

A list will be sent to all county members to look at schemes in their areas. Deadline of 30th March for information to come back in order to agree and receive views on what may be funded.

Traffic Management

Awaiting speed survey reports to come back, but due Covid-19 there are delays. SA to email the results as soon as they come in.

LCAS192013 - Benfleet Road – Layby

Positive feedback received, hardly any problems reported. Was agreed to leave this on the list until the next meeting.

LCAB202010 - Moreland Avenue, Thundersley - Traffic calming measures

Quieter traffic reported, probably due to Covid-19 restrictions in place.

LCAS162063 - Parkfields, Hadleigh - Parking Bays

High value scheme, which has now come down in cost.

LCAS202001 - Watlington Road j/w Loten Road, Benfleet – Kerbing

This will be considered by the panel at the March meeting for funding in the new financial year.

LCAS202003 - A13 London Road, Hadleigh - Traffic calming

This scheme also in the Walking section.

LCAS202006 - Seaview Road and Eastern Esplanade, Canvey Island - Traffic calming

	<p>Awaiting survey information, but it has been done. SA to feedback to Cllr Blackwell.</p> <p><u>LCAB202008 - A13 London Road (Vic House Roundabout), Hadleigh – Signage</u> There is currently a S106 scheme, report being worked on and this has been added to the report, that will hopefully be carried out next year.</p> <p><u>LCAS20201 - Leigh Road, Canvey Island - Traffic calming measures</u> This does not meet the criteria and it was agreed it can be removed from the list.</p> <p><u>LCAS202009 - Roscommon Way, Canvey Island - Traffic calming</u> Thanks, are noted for the organisation of a meeting with the Police. We are awaiting further information and a further follow up meeting is required to discuss progress. It was suggested that Oikus may interested to be involved and perhaps might be able to assist with funding. Ian Butt to facilitate this. SA to provide an update on DFT pilot for noise activated cameras.</p> <p>It was reported that there was a reduction in noise during October / November / December, probably due to Covid-19 restrictions / lockdown. Further instances should be reported to Essex Police.</p> <p>It was recommended and agreed that this item should move to Any Other Business in future.</p> <p>Walking</p> <p><u>LCAS193006 - Kiln Road (A13) - Hadleigh - Signalised crossing</u> A survey has been undertaken and was carried out during a period when the Children were at school. Concern was raised regarding blocking the roundabout when works are undertaken. It will be up to the traffic system team to ascertain this issue, but this will come back to the panel to decide. This is a very busy area, Members reported there are a lot of near missus, recently a Member witnessed a near-miss with a double decker bus and a young person. SA advised this can now be validated.</p> <p><u>LCAS193005 - Thelma Avenue, Canvey Island - Footway</u> A Member asked if it would be possible for both sides of the road to be done. One side will be done first and to see how it is affected, possibly the other side can be done in future.</p> <p>Cllr B Egan declared an interest under this Item, due to her Sister living in Thelma Avenue.</p> <p><u>LCAS203001 - Thorney Bay Road, Canvey Island – Footway</u> Cllr May advised this is a dangerous site, with lots of elderly using it. Panel to decide at next meeting if it will be funded in the next financial year.</p>	
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	<p><u>LCAS203003 - Leigh Beck Lane, Canvey Island Footway</u> This may come off the list. SA will clarify with the school if the back entrance will be used post Covid.</p> <p>Passenger Transport SA updated the Panel that this is on hold, as we are waiting for ECC to announce the preferred Contractor. This has also been delayed due to Covid-19. Cllr Bentley has sent a letter out regarding the delays to all County Members. Currently the bus services are not being used so much during the Covid-19 restrictions. All Bus Shelters are due to be replaced, but it cannot be confirmed how many, or, which ones, at the present time and until the contract is agreed.</p> <p>Cllr Blackwell to provide information regarding a Bus Stop at the King Canute for Cllr Acott.</p> <p><u>LCAS165001 Southwold Crescent, Tarpots - bus shelter (London Road)</u> The list to be altered to say Thundersley, not Hadleigh Division</p> <p>Panel agreed at the Chairman's proposal, that the Bus Shelters be removed from the list until the preferred contractor has been decided.</p>	
8.	<p>AOB</p> <p>Cllr Acott reported that along the Service Road near Charfleets, vehicles are still using it the wrong way. There needs to be 'No Entry' signage replaced / moved, as they are currently not facing the traffic. SA informed that this needs to be reported to the County Member who can raise this via Member Enquiries as this is a Maintenance issue and not LHP.</p> <p>The Chairman mentioned the installation of new highway gulley's; due to rainfall recently, this has highlighted the issue. This needs to be discussed with ECC Flood Risk teams for mitigation and needs to be determined if they are blocked or need upgrading with appropriate soak-aways. Committee to look at Highways drains.</p>	Chair
9.	<p>Date of next meeting: Tuesday, 30th March 2021 at 3pm</p> <p>On behalf of Cllr Blackwell, Cllr Acott asked Panel Members if it would be possible for future Panel Meetings to be held in the morning instead of the afternoon.</p> <p>The Chairman put the question to the Panel and Officers as a group; it was agreed that the preference for the meetings to be held, due to other commitments taking place in the mornings, is to continue to hold them in the afternoons and not the mornings. 3pm in the afternoon is still the preferred time for the Panel to meet.</p> <p>The meeting ended at: 4.45 pm</p>	Chair

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