

## CHELMSFORD CITY LOCAL HIGHWAYS PANEL MINUTES

**26 SEPTEMBER 2017**

**at 13:00 at the Civic Centre, Chelmsford**

<b>Chairman:</b>	Councillor Bob Shepherd (Vice Chairman in the Chair)
<b>Panel Members:</b>	Chelmsford City Council – Councillors Richard Ambor and Michael Holloway  Essex County Council – County Councillors Jenny Chandler and Mike Mackrory
<b>Officers:</b>	Michael Adewole - Chelmsford City Council, David Gollop - Essex Highways, Claire Harris – Chelmsford City Council, Laura Medhurst – Chelmsford City Council, Averil Price - Chelmsford City Council and Jon Simmons - Essex Highways
<b>Also present:</b>	County Councillors Jude Deakin and Stephen Robinson
<b>Secretariat:</b>	Brian Mayfield - Chelmsford City Council

Item		Owner
1.	<b>Welcome and Introductions</b>  The Vice Chairma welcomed those present.	
2.	<b>Apologies for Absence</b>  Apologies for absence were received from Councillor Dick Madden and Councillor John Aldridge.	
3.	<b>Minutes of Previous Meeting</b>  The minutes of the meeting on 21 June 2017 were agreed as a correct record.	





	<p><b>AGREED</b> that the position on the Approved Works Programme for 2017/18 be noted.</p>	
6.	<p><b>Potential Schemes List for 2017/18</b></p> <p>The Panel was requested to review the current Potential Schemes List and remove any that that it did not wish to consider for future funding.</p> <p>Jon Simmons suggested that the sub-group previously convened to consider potential schemes for inclusion in the next approved works programme be re-convened this year. Consideration would also be given to whether Section 106 funding was available for any of the schemes in the Potential Schemes List.</p> <p>The Panel noted that schemes for Berwick Avenue, Broomfield (traffic management improvements) and St Johns Green (parking improvements) could be removed from the list as they did not meet the criteria for continued inclusion.</p> <p>Officers would look again at the scheme to improve the on-street residents parking area outside 322 Springfield Road, taking into account the effect the presence of the bus stop had on traffic movements. The panel agreed that this scheme should be a priority should any funds in 2017/18 become available and that they could be allocated to this scheme with the agreement of the Chairman between Panel meetings.</p> <p><b>AGREED</b> that</p> <ul style="list-style-type: none"> <li>(i) the revised Potential Schemes List for 2017/18 be noted; and</li> <li>(ii) a sub-group comprising Councillors Madden, Shepherd and Mackrory be convened to prioritise the schemes in the rolling programme and report to the Panel in December 2017 on the proposed schemes for 2018/19.</li> </ul>	<p><b>JS</b></p> <p><b>JS</b></p>
7.	<p><b>Highways Rangers Update</b></p> <p>The Panel considered a summary of the Chelmsford City Highways Rangers work programme for May to July 2017 and details of the Panel's revenue budget for 2017/18.</p> <p><b>AGREED</b> that the Highways Rangers Update report be noted.</p>	
8.	<p><b>Section 106 Update</b></p> <p>The Panel received an update on Section 106 highway schemes.</p>	

	<p>In response to a question from Councillor Deakin, Jon Simmons informed the Panel that a pedestrian/vehicle conflict survey for a pedestrian crossing over London Road to link the Widford Estate and Westway would appear in the next 2017/18 Revenue Summary report to the Panel. He also confirmed to Councillor Robinson that Section 106 monies from the housing development north of Copperfield Road could be considered for highways schemes if earmarked for that purpose.</p> <p><b>AGREED</b> that the Section 106 Update report be noted.</p>	
<b>9.</b>	<p><b>Any Other Business</b></p> <p><i>Representation on the Panel</i></p> <p>The Chairman said that Danbury Parish Council had asked whether it could appoint a representative to the Panel. In accordance with the revised terms of reference recently agreed for the Panel, however, parish council representation was not allowed and therefore the request could not be acceded to.</p>	
<b>10.</b>	<p><b>Date of Next Meeting</b></p> <p>This was confirmed as 20 December 2017 at 1pm at the Civic Centre, Chelmsford.</p>	

The meeting closed at 13:50

Chairman