

**BASILDON LOCAL HIGHWAYS PANEL MINUTES – 25th March  
2019, 2pm**

**Committee Room 4, County Hall.**

<b>Chairman:</b>	Councillor Richard Moore
<b>Panel Members:</b>	Cllr Jeff Henry, Cllr Allan Davies, Cllr Kerry Smith, Cllr Malcom Buckley, Cllr Patricia Reid, Cllr Anthony Hedley, Cllr Tony Ball, Cllr Stephen Hillier
<b>Officers:</b>	Sonia Church – Highway Liaison Manager Jasmine Wiles – Highway Liaison Officer
<b>Secretariat:</b>	Bradley Taylor- Highway Liaison Apprentice

Item		Owner
1.	<b><u>Welcome and Introductions:</u></b>	
2.	<b><u>Apologies for Absence:</u></b> Cllr Henry <b><u>Declarations of interest:</u></b> None recorded.	
3.	<b><u>Public Questions:</u></b>	
4.	<b><u>Minutes of meeting held on 28<sup>th</sup> January 2019 to be agreed as correct record:</u></b>  The minutes were agreed as a correct record.	
	<b><u>Matters arising from minutes of the previous meeting:</u></b>  Cllr Smith expressed concern that a number of salt bins had been 'vandalised' and therefore recommended salt bins be fixed to a concrete base (at additional cost). JW stated that we could trial salt bins without a concrete base (for example in Redwing Drive, Billericay).  Cllr Buckley suggested whether we can investigate installing steel rods to stop them from moving. JW to inform the panel on the cost.  JW questioned which way Cllr Smith would like to progress with LBAS183007 – High Road. Cllr Smith insists that he would like a lighting upgrade at High Road.	

	<p>SC advised the panel that the supplier for Bus Shelters had gone into liquidation. Essex Highways were investigating alternative supplier options. This would, of course, delay the installation of any new Bus Shelters.</p> <p>JW gave an update on Royal Court, and informs the panel that the Section106 team did not believe this scheme was to undertake lining.</p>	
<p>5.</p>	<p><b><u>Approved Works Programme:</u></b></p> <p>JW informed the panel that all scheme marked green have been completed.</p> <p>Cllr Buckley believed that the 20's plenty schemes would be taking priority to be completed within the financial year.</p> <p>JW stated that due to the additional direct delivery schemes that were added into the programme some schemes will not be complete until April 2019.</p> <p><b>JW to request that 20's plenty schemes take priority.</b></p> <p>JW explained to the panel that she has received the feasibility reports for LBAS182048 St Mary's Crescent and LBAS182049 Pendle Drive and will show the panel via a paper copy where it was stated that it would cost £45,500 to move the statutory undertakers along St Mary's Crescent and £23,500 along Pendle Drive.</p> <p>Cllr Davies suggested that the residents along Pendle Drive are willing to contribute to paying for driveways. SC explained that Basildon LHP could contribute however this would need escalating to see if this would be fair across the whole borough.</p> <p><b>JW to speak to the Vehicle Access Team and report back to the panel on whether it is feasible to implement drive ways along the street.</b></p> <p>LBAS142056 Church Road required a £6,000 top-up due to additional UKPN costs. Panel agree top-up.</p> <p>Cllr Buckley asked SC whether we are able to use an alternative supplier rather than UKPN as he states that they are unreliable.</p> <p>SC explained that other companies do not have the correct qualifications to work on the UKPN network and that UKPN work to a statutory agreement to complete the works.</p>	

	<p>LBAS182042 33-39 The Slade has been cancelled with agreement of the panel.</p> <p>JW stated that LBAS185011 Rectory Road has been put on hold while Essex Highways find a new provider.</p>	
<p>6.</p>	<p><b><u>Potential Scheme List</u></b></p> <p>JW gave the panel an overview on the budget summary, informing the panel that they have £426,500 to allocate.</p> <p><b>Traffic Management:</b></p> <p>LBAS182022 Kathleen Ferrier Crescent Feasibility Estimated Cost £7,000 to investigate grass crete and the price of moving stats.</p> <p>Cllr Hedley feels that the panels need to have more consistency with the way they approach parking around the borough.</p> <p>LBAS182031 Outside 49 Ingaway Total Scheme Estimated Cost £5,500</p> <p>LBAS182041 Scheme put on hold as Cllr Smith would like a concrete base to prevent the salt bin from being vandalised</p> <p>LBAS182045 Latchetts Shaw Agreed to be removed by the panel</p> <p>LBAS182047 Entrance to Woodlands School and LBAS182051 Top of Ryedene off The High Road to be put on hold.</p> <p><b>JW to investigate the possibility of concrete basing on the salt bins.</b></p> <p>LBAS182052 <b>JW and Cllr Smith to meet on site to confirm the location of the Scheme before commissioning.</b></p> <p>LBAS182054 St Michaels Avenue Agreed to be removed by the panel</p> <p>LBAS182056 Lenham Way and LBAS182057 St Michaels Avenue/ Mounfields to be put on hold.</p> <p><b>JW investigates the possibility of concrete basing on the salt bins.</b></p> <p>LBAS182058 Whitmore Primary School – Whitmore Way Total Scheme</p>	

Estimated Cost £6,000

LBAS182059 Abacus Primary School – Tresco Way  
Total Scheme  
Estimated Cost £4,000

LBAS182060 Buttsbury Infants School – Perry Street  
Total Scheme  
Estimated Cost £4,000

LBAS182062 Wickford Church of England Infants School – Mount  
Road  
Total Scheme  
Estimated Cost £4,000

LBAS182064 Great Berry Lane and Little Berry Lane  
Total Scheme  
Estimated Cost £4,000

LBAS162042 Moss Drive Junction with Moss Close  
Implementation  
Estimated cost £19,500

**JW to send panel the design to show them what is being  
implemented.**

LBAS172037 Coppice Lane  
Implementation  
Estimated Cost £6,000

JW to circulate the information of LBAS15026 London Road when  
the target cost is received. JW to also change the requesters name  
to Cllr Buckley instead of Cllr Le Gresley.

LBAS182071 The Greenstead  
Design  
Estimated Cost £8,000

LBAS182074 Outwood Common  
Design  
Estimated Cost £8,000

LBAS182075 Opposite Vange Primary School – London Road to be  
reinvestigated for just replacing the bollards as Cllr Smith would like  
to see if there is an alternative method to reduce the costs.

LBAS182050 Seven Acres  
Implementation

Estimated Cost £10,500

Walking:

LBAS183007 High Road

Feasibility

Estimated Cost £6,500

LBAS183014 Hawthorn Avenue

Total Scheme

Estimated Cost £8,500

LBAS183017 Florence Way

Design

Estimated Cost £8,500

LBAS183016 Clay Hill Lane Jw Sparrow Lane

Total Scheme

Estimated Cost £8,000

LBAS172034 Radford Way

Implementation

Estimated Cost £71,500 JW has also contacted Sainsbury's to see if they would be willing to contribute to the scheme.

JW to report back to the panel when LBAS152033 Adjacent to Wickford C of E infants School and LBAS183004 Stock Road Jw Orchard Avenue have been to target costing.

Panel agreed to provisionally fund LBAS152033 – Adjacent to Wickford C of E infants School as long as it come in at or below the level 1 estimate.

LBAS183018 Mistley End

Agreed to be removed by the panel

LBAS183019 Whitmore Way

Design

Estimated Cost £6,500

Cllr Ball stated that two conflicts have occurred outside North Crescent Primary School, JW to report back as soon as the validation is complete.

**Passenger Transport:**

LBAS165001 Steeple View

Estimated Cost £20,500

**PROW:**

JW to chase up the validation and inform Cllr Smith of the results.

<p><b>7.</b></p>	<p><b>Appendices</b></p> <p><b>Highway Rangers:</b> No comments.</p> <p><b>Section 106:</b> No comments.</p> <p><b>Safer Roads:</b></p> <p>JW explains to the panel that they have a right to comment on the safer road schemes and that they are going to be commissioned for this financial year.</p> <p>Panel agree to all causality reduction schemes apart from LBAS181002 – Noak Hill Rd jw Wash Rd.</p> <p>JW stated that LBAS181006 will cost £8,000.</p> <p>LBAS181002 Noak Hill Road – Causality reduction team would like to make this a formalised no right turn.</p> <p>Panel would like to see the survey results for them to support the scheme. JW to organise a meeting between Road Safety Team and interested County Members. Members would like to defer this decision until they have had the meeting.</p>	
<p><b>8.</b></p>	<p><b>AOB-</b></p> <p>JW informed the panel that she will be sending a LHP panel Paperwork survey around to all members for them to complete in order for us to gain there feedback on how we should be presenting the panel paperwork.</p>	
<p><b>9.</b></p>	<p><b>Date of next meeting:</b> Monday, June 10, 2019 at 2:00pm.</p>	