

**TENDRING LOCAL HIGHWAYS PANEL MINUTES**  
**TUESDAY 19<sup>TH</sup> SEPTEMBER 2017 at 5.00PM**  
**COUNCIL CHAMBER, COUNCIL OFFICES, THORPE ROAD,**  
**WEELEY CO16 9AJ**

<b>Chairman:</b>	CC Member Andrew Erskine
<b>Panel Members:</b>	CC Member Colin Sargeant (Vice Chairman), CC Member Alan Goggin, CC Member Ivan Henderson, CC Member Paul Honeywood, CC Member Mark Platt, Cllr Richard Everett, Cllr Fred Nicholls, Cllr Mark Stephenson
<b>Officers:</b>	EH Sonia Church (SC) - Highway Liaison Manager EH Joe Hazelton (JH) - Highway Liaison Officer TDC James Ennos - Engineer
<b>Secretariat:</b>	TDC Lizzie Ridout (ER) - Leadership Support Manager

Item		Owner
1.	<b>Welcome and Introductions</b> The Chairman welcomed all those present to the meeting.	Chair
2.	<b>Apologies for absence</b> Apologies for absence were submitted from CC Members Andy Wood and Carlo Guglielmi.	Chair
3.	<b>Declarations of interest</b> There were no interests declared.	Chair
4.	<b>Minutes of meeting held on Thursday 23<sup>rd</sup> March 2017 to be agreed as correct record:</b> The minutes were agreed as a correct record subject to the following amendments:-  That under item 5, the question raised by Mr Carter and subsequent answer from Joe Hazelton be added, and;  That under item 9, regarding the issue of TDC members being able to participate in any required vote, that the following sentence be added: "Cllr Erskine, in his role as Chairman of the Panel, overruled this and stated that TDC members would be able to vote."	Chair
5.	<b>Matters arising from Minutes of the previous meeting:</b> Cllr Henderson reported that safety on Parkeston Road remains an issue. Harwich Town Council have submitted a further	JH



	<p>application, officers have advised that the application have been passed to validation.</p> <p>Cllr Erskine advised of improvements made to the Essex Highways website. Officers provided an overview of the new features and associated documents available. Website link to be distributed to district and town/parish councillors and clerks.</p> <p>Cllr Everett wished for it to be recorded in the minutes that, in terms of voting, all members had parity of esteem.</p> <p>Cllr Erskine reiterated that the Cabinet Member responsible for Highways had the final decision on all recommendations that have been voted for by the Panel.</p> <p>Cllr Goggin, in respect of the scheme at Bar Corner, St Osyth, raised the issue of the programme date not being available due to issues over the electricity supply associated with the scheme.</p> <p>Cllr Goggin also requested that the KSI criteria be circulated to members.</p> <p>Cllr Everett further requested information surrounding S106 monies, in order to make informed decision in line with the LHP Terms of Reference.</p> <p>A training session was agreed for Parish clerks, District and County Councillors on Tuesday 14<sup>th</sup> November at 2pm in the Council Chamber at Weeley, with a possible second session at 6pm, subject to demand.</p>	<p>ER</p> <p>ER</p> <p>JH</p> <p>JH</p> <p>ER</p>
<p><b>6.</b></p>	<p><b>Public Questions</b></p> <p>Re - scheme for a VAS on the B1027, Alresford - Cllr Belgrove, Chairman of Alresford Parish Council, thanked Cllr Goggin for his assistance with the scheme, and asked officers why a financial contribution was required and how much.</p> <p>Officers advised the criteria for the implementation of the VAS was not met, this was detailed in the Cabinet Member Briefing Note. The decision was made that a financial contribution would be required from the Parish Council because the scheme was outside of the policy.</p> <p>The Cabinet Member requested that the Parish investigate the land ownership issues along the verge line. If the proposed location for the VAS were not Highway land then the Parish would need to liaise with the landowner over land dedication.</p> <p>Cllr Goggin advised he was upset at the decision as the budget had been previously agreed and at no point during the five years it had taken to get this far had a financial contribution been discussed.</p>	



	<p>Officers advised the scheme had been put through following a Panel recommendation, even though the scheme had yet to be signed off.</p> <p>Officers also advised that there had been a change of Cabinet Member. Officers advised that Cllr Goggin should raise this with the Cabinet Member.</p> <p>Cllr Bucke raised three items on the Highways Rangers report that related to vegetation trimming and questioned the priority of items. Officers explained how requests are received through the Rangers inbox or issues can be raised by inspectors out on the network.</p> <p>Cllr Goggin praised the Rangers' service and confirmed that the simple tasks such as sign cleaning were an important part of road safety.</p>	
7.	<p><b>Approved Works Programme 2017/18 update</b></p> <p>Officers advised the Panel on the available updates on individual schemes contained within the report.</p> <ul style="list-style-type: none"><li>• St Osyth Road jw Coopers Lane, Clacton - Started 5/9/17</li><li>• Mayflower Project, Harwich - started 29/8/17</li><li>• Bar Corner, St Osyth - Target costs received, officers to chase start date.</li><li>• Rosemary Road jw Beach Road, Clacton - gathering target costing information. Will require road closure.</li><li>• Gutteridge Hall Lane and Mill Lane, Weeley, Quiet Lane - Public meeting to be held at 6pm on Monday 16<sup>th</sup> October at Weeley Parish Council. Officers advised of update on Quiet Lanes, and that the two schemes would form part of an Essex pilot. Any new scheme requests for quiet lanes will be deferred until 2019/2020 until the completion of the trials.</li><li>• Cllr Nicholls requested update on Chapel Lane, Thorrington - One way street – Feasibility Study due to be completed by the end of financial year.</li><li>• Steam Mill Road - Awaiting final costing information, between £160 - £200k for civil works plus additional for the relocation of utilities. Costs will be communicated to LHP when received.</li><li>• Shop Road, Little Bromley - The scheme did not meet the criteria for the installation of both the VAS but had been signed off by the Cabinet Member. Design now underway and Programmed for completion in quarter four.</li><li>• B1027 Alresford VAS - Decision made to investigate nearside verge for installation. Alresford PC to pursue landowner for dedication. A contribution will be required from the Parish Council and scheme will be unable to complete in current financial year.</li></ul>	JH

## 8. Potential Schemes List for consideration in 2017-18

This Potential Scheme List identifies all of the scheme requests, which have been received for the consideration of the Tendring LHP. The Panel was asked to review the schemes on the List and consider any that have had a change of circumstance and are no longer required.

The 2017/18 capital budget for the Tendring LHP has been fully committed; the Potential Schemes List contained those schemes for which future consideration could be given. Members were reminded that the costs supplied were estimates only and there was the possibility that a final scheme cost could change significantly dependant on issues, which might arise during detailed design and construction.

There were currently potential schemes with an estimated cost of £110,500 as shown in the summary below:

<b>2017/18 Budget Summary</b>	
Traffic Management	£34,000
Cycling	£0
Passenger Transport	£70,500
Walking	£6,000
<b>Total</b>	<b>£110,500</b>

<b>2018/19 Budget Summary</b>	
2018/19 Budget	£395,000
2018/19 Rolling programme	£251,000
Steam Mill Road	£260,000*
<b>Total</b>	<b>£545,000</b>

\* To be confirmed

Tendring LHP currently has six Design or Feasibility schemes within the 2017/18 programme. The 2018/19 budget will be adjusted once estimates for delivery have been confirmed.

- Harwich Road, Great Bromley - Cllr Nicholls advised that a developer had indicated to make a financial contribution to fund the scheme, and should be monitored.

Cllr Everett further highlighted the need for S106 and S278 information. Members of the Panel discussed the issue in detail and Cllr Erskine undertook to raise with the Cabinet Member.

- A137 Lawford/Manningtree shuttle signals - Officers advised that a Panel decision is required to continue the

	<p>design works for this financial year following the update from the Structures team. The Panel agreed unanimously.</p> <ul style="list-style-type: none"> <li>• Little Clacton Road, Clacton - Cllr Everett questioned the need for a video survey as future development could be a possibility in the area. Officers advised that only current pedestrian counts could be investigated.</li> </ul> <p>Cllr Honeywood left the meeting.</p> <p>It was agreed that an officer from Tendring District Council's Planning department would be invited to attend future meetings to provide advice on developments relating to all schemes, and that the Approved Scheme and Potential Scheme Lists are to be sent to TDC Planning department for comment.</p> <p>The Panel was asked to review the schemes on pages 12 and 13 of the report with a view to removing any that were no longer required or requests in which the circumstances have now changed.</p> <p>In relation to the Tendring LHP budget, officers advised the Panel that there were more schemes than could be funded and therefore a decision would need to be made on which schemes would be removed. Officers advised of schemes which had been removed.</p>	
<p><b>9.</b></p>	<p>The Tendring Rangers Report and Revenue Spend was noted.</p>	
<p><b>10.</b></p>	<p>AOB - None</p>	
<p><b>11.</b></p>	<p>Date of next meeting - Thursday 7<sup>th</sup> December 2017 Pre-meet at 4pm in Room 34 Main meeting at 5pm in the Council Chamber.</p>	