

MINUTES OF THE TENDRING LOCAL HIGHWAYS PANEL
19th JUNE 2018 AT 5.00PM
TENDRING DISTRICT COUNCIL OFFICES,
THORPE ROAD, WEELEY CO16 9AJ

Chairman:	CC Member Cllr Erskine
Panel Members:	CC Members Cllr Goggin, Cllr Guglielmi, Cllr Henderson, Cllr Honeywood and Cllr Platt TDC Members: Cllrs Everett, Nicholls, Stephenson and Turner
Officers:	EH Sonia Church - Highways Liaison Manager EH Joe Hazelton - Highway Liaison Officer TDC Steve Gove - Head of Engineering Services
Secretariat:	TDC Lizzie Ridout - Leadership Support Manager

Item		Owner
1.	Welcome and Introductions The Chairman welcomed those present to the meeting.	Chair
2.	Apologies for absence Apologies for absence were submitted from Cllrs Sargeant and Wood.	Chair
3.	Declarations of interest There were no interests declared.	Chair
4.	Minutes of meeting held on Thursday 15th March 2018 Cllr Goggin proposed and Cllr Platt seconded that the minutes be agreed as a correct record.	Chair
5.	Matters arising from the minutes of the previous meeting <ul style="list-style-type: none"> • LTEN codes in minutes to include full description • Officers undertook to send costs of bus shelters to Cllr Turner. • The Panel sent its best wishes and regards to Mr Blackiston for a speedy recovery following a recent assault as a result of carrying out a speedwatch session in Dovercourt. • Cllr Nicholls undertook to liaise with Mr Wainer and the County member to submit a request form to officers. • Cllr Nicholls expressed his concern at bureaucracy involved in submitting schemes. Cllr Everett requested a more efficient way of delivering schemes and for officers to investigate how to streamline the current processes for more effective use of money. Officers advised that the Cabinet Member had instructed 	

	<p>Essex Highways senior management to review and streamline the current processes to look for improvements, which would also include an updated terms of reference and members' guides, in order to achieve more efficiencies.</p> <ul style="list-style-type: none"> • LTEN162012 (Walton Road, Kent's Hill, Thorpe-Le-Soken) - carriageway markings damaged by vehicles. • Officers undertook to liaise with Cllr Stephenson regarding the following schemes: <ul style="list-style-type: none"> • LTEN162045 (Pathfields Road, Clacton) • LTEN171002 (St. Johns Road jw Close Lane, Clacton) • LTEN163004 (B1441 Weeley, Bypass, opp St Andrews Primary School) • LTEN162011 (Little Clacton Road, Clacton-on-Sea) • LTEN163003 (Harwich Road, Great Bromley) • LTEN152015 (B1027 Alresford - VAS) Cllr Goggin reported that this scheme was due to be installed following the Parish part-funding the scheme, and recorded his thanks to the Cabinet Member at the time and also to Alresford Councillor Frank Belgrove. • Cllr Guglielmi asked for clarification as to whether TDC had received the match-funding from ECC for the financial year 2017/18. Steve Gove undertook to email Cllr Guglielmi with the details of what funds had been spent and then he'll take up with Peter Massey and copy in the Panel. Cllr Turner highlighted the amount of vegetation clearance that needed doing which could be undertaken by the Rangers. • Cllr Stephenson reminded officers regarding the Rangers report being a permanent change to agenda. 															
<p>6.</p>	<p>Approved Works Programme 2018/19 Officers provided an update on the current position of all of the schemes which the Tendring District Local Highway Panel (LHP) had recommended for inclusion in the 2018/19 Works Programme.</p> <table border="1" data-bbox="292 1458 1227 1758"> <thead> <tr> <th colspan="2">Budget summary 2018-19</th> </tr> </thead> <tbody> <tr> <td>Capital Budget</td> <td>£395,000</td> </tr> <tr> <td>Schemes commissioned for 2018/19</td> <td>£170,000</td> </tr> <tr> <td>Schemes in Rolling Programme</td> <td>£0</td> </tr> <tr> <td>Re-profiled schemes from 17/18 to 18/19</td> <td>£225,000</td> </tr> <tr> <td>Safer Roads Schemes</td> <td>£40,790</td> </tr> <tr> <td>2018/19 Capital Budget still to allocate</td> <td>£0</td> </tr> </tbody> </table> <p>Cllr Henderson asked if the recent announcement by ECC for £1.2m across all Local Highways Panels would show in future budgets, to which officers advised that it would become available for match funding when TDC put forward their request. Cllr Everett requested match funding information to be included in reports to show clearly what match funding was available in order</p>	Budget summary 2018-19		Capital Budget	£395,000	Schemes commissioned for 2018/19	£170,000	Schemes in Rolling Programme	£0	Re-profiled schemes from 17/18 to 18/19	£225,000	Safer Roads Schemes	£40,790	2018/19 Capital Budget still to allocate	£0	
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	<p>to make an informed decision. Cllr Guglielmi requested clarification for the criteria involved in the scheme. Cllr Henderson asked if the match funding could go towards the proposed 20mph scheme outside all schools in Tendring to which officers advised that would be favourable. Officers advised the scheme could be devolved as a Chairman's decision. The Panel agreed to support the 20mph scheme outside all schools in Tendring.</p> <p>Officers then provided update on the following schemes:-</p> <p>LTEN172002 (Brickman's Hill, Bradfield - TMI) - Provisional date was end of June. Cllr Guglielmi requested that schemes which could be done by Direct Delivery team could be indicated on the reports.</p> <p>LTEN142068 (A137 Lawford Manningtree - shuttle signals) - Currently waiting for Network Rail/Greater Anglia approval. Cllr Guglielmi undertook to chase the approval needed, and also highlighted that the scheme should be paid for from S106 monies.</p> <p>LTEN003003 (Steam Mill Road, Bradfield - New footway) - Officers have contacted solicitors acting for one resident but have not had a response. If a response is not received work is still going ahead. Cllr Goggin requested it be noted that a large proportion of the LHP budget was being spent on this scheme. A discussion followed regarding the historic budgeting of the scheme and it was agreed that Cllr Guglielmi would contact Cllr Bentley to discuss further.</p> <p>LTEN168006 (Footpath 4, Weeley - Surface improvements) - can be paid for from a local new development, and officers to check whether it is S106 or S278 and advise the Panel. Cllr Everett questioned if the development had started yet, which officers advised it had not, but the agreement had been signed. Officers undertook to clarify and summarise points, and email the Panel.</p> <p>Cllr Goggin raised the previous request to include the application date for all schemes as he was under the impression this had been agreed. Officers advised this would be useful for the Potential Schemes List, but felt it would be negative for the Approved Works Programme. Officers further advised that they would not be able to make that decision, it would be for the Cabinet Member.</p>	
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	<p>The meeting was then paused for a short time.</p> <p>Officers outlined the breakdown of scheme types available for consideration in 2019/20 as follows:-</p> <table border="1" data-bbox="296 389 1211 748"> <thead> <tr> <th colspan="2" style="background-color: #800080; color: white;">Budget Summary</th> </tr> </thead> <tbody> <tr> <td>Traffic Management</td> <td style="text-align: right;">£66,300</td> </tr> <tr> <td>Walking</td> <td style="text-align: right;">£6,000</td> </tr> <tr> <td>Passenger Transport</td> <td style="text-align: right;">£65,000</td> </tr> <tr> <td>Cycling</td> <td style="text-align: right;">£0</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£137,300</td> </tr> </tbody> </table> <p>Cllr Turner queried the zero figure for cycling. Officers advised that there was a project planned for between Clacton railway station to Clacton seafront and then onward to Frinton.</p>	Budget Summary		Traffic Management	£66,300	Walking	£6,000	Passenger Transport	£65,000	Cycling	£0	Total	£137,300	
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<p>7.</p>	<p>Potential Schemes List for consideration of Panel in 2018/19: 1:31.08</p> <p>Officers provided a breakdown of scheme types available for consideration in 2019/20 as below:-</p> <table border="1" data-bbox="296 1252 1211 1610"> <thead> <tr> <th colspan="2" style="background-color: #800080; color: white;">Budget Summary</th> </tr> </thead> <tbody> <tr> <td>Traffic Management</td> <td style="text-align: right;">£66,300</td> </tr> <tr> <td>Walking</td> <td style="text-align: right;">£6,000</td> </tr> <tr> <td>Passenger Transport</td> <td style="text-align: right;">£65,000</td> </tr> <tr> <td>Cycling</td> <td style="text-align: right;">£0</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£137,300</td> </tr> </tbody> </table> <p>The following updates were provided:-</p> <p>LTEN163007 Valley Road, Clacton-on-Sea - Crossing point. Officers advised the design was waiting final approval.</p> <p>LTEN173007 Parkeston Road, Harwich - Crossing point. Officers expecting validation next week.</p> <p>LTEN172026 Little Clacton Road, Great Holland - TMI. Officers advised there was an option to write a report and raise as a</p>	Budget Summary		Traffic Management	£66,300	Walking	£6,000	Passenger Transport	£65,000	Cycling	£0	Total	£137,300	
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	<p>County Member Action to the Cabinet Member, to which Cllr Platt instructed Officers to proceed with that course of action.</p> <p>LTEN172034 Harwich Road jw Frating Road, Great Bromley. The Panel agreed to this scheme going forward, and further agreed to remove scheme LTEN165047 – Edward Close, Little Clacton – Replacement shelter.</p> <p>LTEN172037 Suffolk St, Walton. Survey results expected in next two weeks.</p> <p>LTEN182002 B1027 jw Clacton Road, St. Osyth No. 36 - survey results in next two weeks.</p> <p>LTEN172023 Valley Road, Clacton-on-Sea - Zebra crossing. Officers to circulate location plans for the scheme.</p> <p>LTEN173005 The Esplanade, Holland-on-Sea. Officers to send details to Cllr Turner.</p>	
<p>8.</p>	<p>Appendices - Tendring Rangers Report and Tendring Revenue Spend</p> <p>Cllr Henderson thanked Steve Gove for his work to Public Rights of Way in the Harwich area to PROWs.</p> <p>Mr Gove gave an update of Rangers team, which had increased to two teams dealing with planned and reactive works.</p> <p>Cllr Nicholls thanked the Rangers for clearing Finches Walk which was an ancient highway, however work had been stopped by Essex County Council. The Enforcement team was currently investigating ownership of the land.</p> <p>Cllr Henderson requested officers to ask Cllr Bentley for clarification over devolved powers.</p> <p>Cllr Goggin passed on thanks from the Chairman of Thorrington Parish Council for the recent cleaning of bollards.</p> <p>The Speed surveys and Revenue report was noted, and it was agreed that the Rangers allocation should be added.</p> <p>Cllr Goggin questioned the cost for the St Osyth speed survey. Officers advised it was a more inclusive survey to measure speed, volume and direction on several arms in the village.</p>	
<p>9.</p>	<p>Any other business There was none.</p>	

10.	Date of next meeting Thursday 13th September 2018 Closed at 7.05pm.	
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