

CHELMSFORD CITY LOCAL HIGHWAYS PANEL MINUTES

13 JUNE 2019

at 13:00 at the Civic Centre, Chelmsford

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| Chairman: | County Councillor Bob Massey |
| Panel Members: | Chelmsford City Council – Councillors Jeremy Lager, Jenny Large, Chris Shaw and Mike Steel Essex County Council – County Councillors John Aldridge, Jude Deakin, Ian Grundy, Mike Mackrory and Stephen Robinson |
| Officers: | Michael Adewole - Chelmsford City Council and Jon Simmons - Essex Highways |
| Secretariat: | Brian Mayfield - Chelmsford City Council |

| Item | | Owner |
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| 1. | <p>Welcome and Introductions</p> <p>The Chairman welcomed those present and introductions were made.</p> | |
| 2. | <p>Apologies for Absence</p> <p>Apologies for absence were received from County Councillors Jenny Chandler, Dick Madden and John Spence, David Green and Sonia Church.</p> <p>It was AGREED that Councillor Mike Mackrory be appointed Vice Chairman of the Panel.</p> <p>The Chairman expressed appreciation for the work of Councillor Bob Shepherd during his time as the former Vice Chairman.</p> | |
| 3. | <p>Minutes of Previous Meeting</p> <p>The minutes of the meeting on 14 March 2019 were agreed as a correct record.</p> | |

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| 4. | <p>Matters Arising from Minutes of the Previous Meeting</p> <p><i>LCHE162086 – Lordship Road/Ongar Road/The Green/Mayfield Road/Orchard Close, Writtle</i> – It was confirmed that the provision of the signage associated with this scheme was in hand. The Panel was also informed that it was the standard practice for contractors to make contact with businesses affected by forthcoming schemes to take account of their views and requirements.</p> <p><i>LCHE172008 – King Edward VI Grammar School and County High School for Girls, Broomfield Road</i> – Jon Simmons said that the continued flooding at this site would be addressed by the Cyclical Maintenance Team either as part of its scheduled maintenance or in addition to its programmed drain clearance works.</p> <p><i>LCHE162060 Springfield Green, Springfield</i> – Those affected by this scheme would be notified.</p> <p><i>A132 Burnham Road, Rettendon</i> – The information from the Route Based Strategy was still awaited.</p> <p><i>Stump Lane, Chelmsford</i> – It was likely that S106 monies could be drawn down to help fund this scheme.</p> <p><i>Information on roadworks</i> – The Panel was informed that information on these could be found via the roadworks.org site.</p> | |
| 5. | <p>Updates on Information for the Panel, Map Essex and Direct Delivery Gangs</p> <p>5.1 Following the Panel’s last meeting its members had been consulted on how it could work more effectively and efficiently. This had resulted in the use of revised terminology when referring to “Approved” and “Potential” schemes, and a reduction in the amount of information circulated in paper form to the members in favour of its distribution electronically.</p> <p>5.2 Members were told about the Map Essex website operated by the Highways Service Information Centre which contained highways-related information, including planned roadworks, emergency repairs and gritting scheduled.</p> <p>5.3 The Panel was also given a briefing on the work of the Direct Delivery Gangs, which had been set up in June 2018 to reduce the cost and time it took to carry out small schemes. Their work currently included signs, lines, bollards, guardrails and drop kerbs but consideration was being given to extending it to include footways works, bus stops, central islands and minor drainage works. The gangs had proved to be effective in speeding up the time it took to</p> | |

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| | <p>carry out schemes and cutting their cost. To improve efficiency, the gangs batched up and carried out similar schemes in a district at once but remained able to react to priority schemes when required.</p> | |
| 6. | <p>Funded Schemes 2019/20</p> <p>The Panel received an update on the schemes in the Funded Schemes Programme for 2019/20. The total budget, excluding match funding of £200,000, was £500,000, of which £52,000 remained unallocated. In addition to the progress on schemes detailed in the schedule before the Panel, specific reference was made at the meeting to the following:</p> <p><i>LCHE162146 – Waterhouse Lane j/w Beaches Road and Forest Drive, Chelmsford</i> – Jon Simmons would check on progress with this scheme and advise Councillor Deakin.</p> <p><i>LCHE 162160, 163005 and 152066 (Savernake Road, Penny Royal Road/Mayes Lane and Tyrells School)</i> – It was AGREED that these schemes should be rolled over in 2019/20. Councillor Mackrory would be kept informed about progress with the scheme for Tyrells School.</p> <p><i>LCHE172018 – Ford End School</i> – This was a trial scheme which would be followed by a speed compliance survey and consultation with the Parish Council and others to determine whether to make it permanent.</p> <p><i>LCHE152057 – Old Moulsham, Chelmsford</i> – Whilst the police were unlikely to have the resources to enforce the 20mph speed limit, there would be a survey after a one year bedding in period to measure the level of compliance. Additional measures may be needed if compliance was shown to be low.</p> <p><i>LCHE154007 – Melbourne Avenue, Chelmsford</i> – It was proposed to carry out design-only work for this scheme and look at alternative sources of funding for the complete scheme. AGREED</p> <p><i>LCHE162149 – The Meades, Chelmsford</i> – It was AGREED that £4,000 from the allocation for scheme <i>LCHE154007 Melbourne Avenue, Chelmsford</i> would be allocated to this scheme to enable its full implementation in 2019/20.</p> <p><i>LCHE175003 – Bus Stop, Railways Station, Hullbridge Road, SWF</i> – Arrangements were being made to package together a number of schemes for the provision of bus shelters, including this one, to enable the work to be done more economically as a single procurement contract. It was intended to put this scheme on hold and allocate the funding to other schemes.</p> | <p>JS</p> <p>JS</p> |

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| | <p><i>LCHE165006 – Victoria Road nr Riverside Leisure Centre</i> – This scheme would be placed on hold pending an assessment of the effect of other nearby schemes on the drainage problems in the area, namely Section 278 works and Capital Resurfacing works.</p> <p><i>LCHE162141 – Main Road/Church Road, East Hanningfield</i> – The funding for this scheme would be increased by £16,000 to accommodate the cost of reconstructing the carriageway as a result of the footway works. This would be met from savings from other schemes in the Funded Schemes List.</p> <p><i>LCHE142085 – Essex Records Office</i> – There were rumours that the future of the Records Office was uncertain and therefore the need for this scheme may be in doubt. Jon Simmons would check the position.</p> <p><i>LCHE191002 – Lawn Lane/Brackenden Drive, Springfield</i> – Jon Simmons said that changes to the car park at the nearby Springfield Hospital would be taken into account in the delivery of this scheme.</p> <p><i>LCHE162060 – Springfield Green, Springfield</i> – The need to conclude an agreement to acquire the village green land meant that this scheme had been put back to Quarter 4, although every effort would be made to carry it out earlier if possible.</p> | JS |
| 6. | <p>Schemes Awaiting Funding</p> <p>The Panel received details of the latest version of the list of Schemes Awaiting Funding, which contained schemes with a total estimated cost of £1,654,000. A sum of £52,000 remained unallocated within the Funded Schemes budget for 2019/20 and the Panel was invited to consider whether any schemes on the awaiting funding list should be allocated those funds.</p> <p>It was AGREED that the following should be included in the Funded Schemes List:</p> <p><u>Traffic Management:</u></p> <p>LCHE182006 – Savernake Road (Harewood Road to Writtle Road) Chelmsford LCHE182005 – Nr Belsteads School, Back Lane, Little Waltham LCHE182022 – Town Croft to Broomfield Road, opp 164 Broomfield Road LCHE182042 – Queensland Crescent, Chelmsford LCHE192009 – Gloucester Avenue/Brian Close, Chelmsford – An allocation of £5,000 to design the scheme</p> | |

