

## BRENTWOOD LOCAL HIGHWAYS PANEL MEETING AGENDA

<b>Date:</b>	Monday 13 <sup>th</sup> May 2024
<b>Time:</b>	17:00 – 19:00 hrs
<b>Venue:</b>	Online Video conference call
<b>Chairman:</b>	CC Lesley Wagland
<b>Panel Members:</b>	CC Louise McKinlay (Vice Chair), CC Barry Aspinell, CC Andy Wiles
<b>Officers:</b>	Collette Jackson – Highway Liaison Officer (EH) Dan Maclean – Highway Liaison Officer Team Leader (EH)
<b>Secretariat:</b>	None appointed

Page	Item	Subject	Lead	Paper
	1	Welcome & Introductions	Chairman	Verbal
	2	Apologies for Absence	Chairman	Verbal
2 - 6	3	Minutes for the meeting held on 17 <sup>th</sup> January 2024 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
	5	Essex Bus Shelter Update	James Hopkins	Verbal
7 - 10	6	Report on Funded Schemes 2023/24	Collette Jackson	Report 1
11 - 22	7	Report on Schemes Awaiting Funding	Collette Jackson	Report 2
22 - 23	8	Report on Revenue Funding 2023/24	Collette Jackson	Report 3
	9	Any other business	Chairman	Verbal
	10	Dates of 2024/25 Panel meetings (via Video conference call or in person) <ul style="list-style-type: none"> <li>• TBC</li> </ul>	Chairman	Verbal

- ✚ Any member of the public wishing to attend the Brentwood Local Highways Panel (LHP) must arrange a formal invitation from the Chairman no later than 1 week prior to the meeting.  
Any public questions should be submitted to the Highway Liaison Officer no later than 1 week before the LHP meeting date; [Daniel.Maclean@essexhighways.org](mailto:Daniel.Maclean@essexhighways.org)